**Digital Contracting UI: Evaluation Flow**

1. Inform the participant that no information about them is going to be stored.
2. Generate a random ID for the participant (with <https://passwordsgenerator.net/sha1-hash-generator/> ) and give them that ID, and notify them that it is only used to link the surveys together.
3. Let the participant fill out the “[Demographics & General Knowledge](https://forms.gle/o4ShEsSG83Uv8sYR8)” survey.
4. Give the participant the following scenario.
   1. “Imagine yourself to be in the following situation. Throughout your life, you have printed out all of the privacy policies and contracts you have signed and stored them in one folder. One day, a friend of yours tells you that in the year 2020, there were around 179’000 cases of probable GDPR violations. Additionally, your friend lets you know that 22 of 27 EU countries do not have the financial resources to investigate all GDPR cases. Luckily, you have printed out your contracts and privacy policies, and you can check all of them to see if there are any discrepancies.”
5. Hand over a folder of printed contracts and privacy policies to the users.
6. Ask them to use this folder as a source to fill out the second survey, “[Paper Contract Management](https://forms.gle/U2Czn6w4zwsw9Z7w8)”, and ask the participant to think aloud and always let you know when they proceed to the next question.
   1. The moment the participant states that they are on the following questions, record the time they require to answer the questions:
      1. *1. How many contracts are in your contract folder?*
      2. *2. With whom do you have the most contracts?*
      3. *3. Of all the contracts in your folder, how many of them are about personal data processing?*
      4. *4. In the context of the previously given scenario, are all of the contracts valid?*
      5. *7. Are there any contracts that mention third parties?*
      6. *8. If the previous answer is yes, are you able to find information about the mentioned third parties with the folder?*
7. *(Record Time needed) Ask participants to create a contract with the fictional business to sell their HTTP cookies for 3 months for an X amount of money (they may choose how much).:*
   1. *Name: Datalyzer GmbH*
   2. *Phone Number: 00362542179*
   3. *Email:* [*contact@datalyzer.at*](mailto:contact@datalyzer.at)
   4. *Country: Austria*
   5. *City: Innsbruck*
   6. *Street Address: 7, Innstrasse, 6020*
8. Once completed, hand over a laptop with the Digital Contracting UI running and let the participant know that very similar compared to the contracts they see physically on paper in the folder are available digitally in the UI.
9. Ask them to use the UI as a tool to fill out the third and last survey, “[Digital Contract Management](https://forms.gle/xuFeAyiniHiQzasRA)”, and ask the participant to think aloud and always let you know when they proceed to the next question.
   1. The moment the participant states that they are on the following questions, record the time they require to answer the questions:
      1. *1. How many contracts are in your account?*
      2. *2. With whom do you have the most contracts?*
      3. *3. Of all the contracts in your folder, how many of them are about personal data processing?*
      4. *4. In the context of the previously given scenario, are all of the contracts valid?*
      5. *7. Are there any contracts that mention third parties?*
      6. *8. If the previous answer is yes, are you able to find information about the mentioned third parties with the folder?*
10. *(Record time needed) Ask participants to create a contract with their selected data requester to sell browsing behaviour for 3 months.*
11. *Ask them to fill out the “*[*Design Survey*](https://forms.gle/eUL9MYk6R1kbe6om7)*”.*
12. Thank the participant.

**ENTER PARTICIPANT ID:**

**PAPER MANAGEMENT TIMES:**

| **Questions** | **Time Required (in seconds)** | **Comments** |
| --- | --- | --- |
| 1. *How many contracts are in your contract folder?* |  |  |
| 1. *With whom do you have the most contracts?* |  |  |
| 1. *Of all the contracts in your folder, how many of them are about personal data processing?* |  |  |
| 1. *In the context of the previously given scenario, are all of the contracts valid?* |  |  |
| 1. *How many contracts are valid?* |  |  |
| 1. *How many contracts are invalid?* |  |  |
| *9. Are there any contracts that mention third parties?* |  |  |
| *Contract Creation* |  |  |

**DIGITAL MANAGEMENT TIMES:**

| **Questions** | **Time Required (in seconds)** | **Comments** |
| --- | --- | --- |
| 1. *How many contracts are in your contract account?* |  |  |
| 1. *With whom do you have the most contracts?* |  |  |
| 1. *Of all the contracts in your contract account, how many of them are about personal data processing?* |  |  |
| 1. *In the context of the previously given scenario, are all of the contracts valid?* |  |  |
| 1. *How many contracts are valid?* |  |  |
| 1. *How many contracts are invalid?* |  |  |
| *9. Are there any contracts that mention third parties?* |  |  |
| *Contract Creation* |  |  |

General comments by participant: